

**BOARD OF EDUCATION
Ellicottville Central School**

Regular Meeting
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Sht. No. 1974
July 26, 2022

OFFICIAL MINUTES

Members Present: William Murphy, Debra Golley, Shana Chudy, Erin Cornelius, Karl Northrup, Kristen Pearl, Robert Van Wicklin

Members Absent: None

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby

Staff Absent: Erich Ploetz

Others Present: Schavon Byroads

Call to order of meeting

President Murphy called the regular meeting of July 26, 2022, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited. The meeting started after the Public Hearing for the Emergency Management Plan. The hearing began at 5:45 pm and ended at 5:55 p.m.

Roll Call - All present

Changes, Additions and Deletions to the Agenda

Additions:

16. New Business
 - a. Moved by _____, seconded by _____, upon the recommendation of William Murphy, Board President, approval of the following committees and members for the 2022-2023 school year:

DISTRICT COMMITTEES:
Athletics & Performing Arts: Deb Golley & Karl Northrup
Health & Safety: Shana Chudy & Erin Cornelius
Technology: Robert Van Wicklin
Strategic Planning: Kristen Pearl

BOARD COMMITTEES:
Audit: Deb Golley
Buildings, Grounds & Transportation (BG&T): Robert Van Wicklin & Karl Northrup
Negotiations: TBD
Budget: Shana Chudy & Erin Cornelius
NYSSBA: William Murphy - Delegate Deb Golley - Alternate
ACASB: William Murphy - Delegate Deb Golley – Alternate
 - c. Add: retroactive to July 11, 2022
17. Personnel:
 - d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Kathryn Mendell to the position of Elementary Principal/Director of Curriculum for a probationary term of four years to commence on tentatively August 27, 2022 and ending on tentatively August 27, 2027. Mrs. Mendell shall receive a salary of \$90,000 plus benefits (prorated for the 2022/2023 school year), as outlined in her contract.
 - e. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of RESOLVED: that the Elementary Principal/Director of Curriculum, Kathryn Mendell, is required to keep current on recent changes in the administration of elementary schools and curriculum and to acquire new information and develop advanced skills in the area of school administration and management as well as curriculum as part of her official duties as a school administrator. The Board of Education has determined that Kathryn Mendell shall have membership at the districts expense in the School Administrators Association of New York State (SAANYS) and the Cattaraugus/Allegany County Elementary Principal's Association and participate in the Regional Curriculum Coordinator Forums. Therefore, be it further RESOLVED, that the elementary principal is required as part of her official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

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- f. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sara O'Neil to the Summer Transportation Nurse list at a rate of \$150 per day retroactive to July 11, 2022.
- g. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Amanda Bijl to the Summer Transportation Nurse list at a rate of \$150 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.
- h. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Barbara Hansen to the Summer Transportation Nurse list at a rate of \$150 per day and substitute LPN list at a rate of \$20 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the July 26, 2022, Board of Education Meeting with additions.

**Yes – 7
No – 0
Carried**

Public Comment

None

Presentations & Reports

None

Communications, Commendations

Thank you cards from Antonia Epps, Mandy Hurlburt, Emma Steffenhagen, Elsa Woodarek and Jocelyn Wyatt

Informational Items

None

Superintendent's Report – Robert Miller

1. SRO – still working with Town on contract. Anticipate the town approving the contract at their next meeting. We are just waiting on them.
2. Flooring company is ahead of schedule. The final cleaning is taking place in some rooms. They have to finish some waxing and sealing in rooms.
3. Wood chips on playground. PO is now in, and they are saying September or October for the install. The chips are an engineered wood fiber.
4. Tanks will take at least six months to come in after they are ordered.
5. Opened bids for loading dock roofs, tanks and sidewalks in the loop. Unfortunately, the bids came in high. The lowest bid was \$100,000 over and the highest bid was \$300,000 over. We will go out to bid again. We want to approve the bids at the August 30, 2022 board meeting if they come in favorable.
6. Goal posts have been adjusted and now meet code.
7. We are good for little league to use the football field starting on August 13, 2022. We are not sure about lacrosse. Have a call into Brian McFadden, Chamber of Commerce, President. Brian is aware of our concerns.
8. Alyssa's Law – regarding silent alarms. Trying to see if any companies we currently work with will be coming out with something. We have had 3-4 schools and St. Bonaventure University come look at our new security system.
9. ARPA/ESSR – more updates need to be done on-line. Talked with person who approved last plan and we are in line with what we are doing. Have to update re-opening plan.
10. COVID – test kits are coming. We are going to do our best to distribute.

Discussion: Erin Cornelius asked if interviews will be held for the SRO and when the SRO will start.

Superintendent Miller stated that it will be the beginning of the school year. He added that there is a candidate for the position, and he feels very comfortable with the choice. The SRO will be on site for September 1st and 2nd staff development days. He added that the District anticipates purchasing a car in January for the SRO.

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Principals Reports:

Erich Ploetz: MS/HS Principal - Absent

School Business Executive Report: Aimee Kilby

1. Working with external auditors.
2. Updating financials in Wincap for new contracts.

Consent Items:

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 12, 2022
- b. Acknowledgement of the July 19, 2022 Claims Auditor Report
- c. Approval of the May 2022 Treasurer's Report

**Yes – 7
No – 0
Carried**

Committee Reports:

None

Discussion Items:

NYSSBA Convention (October 27-29, 2022) – Deb Golley, Bill Murphy and Bob Miller will be attending. Reservations will be made on August 1st for the conference in Syracuse.

Old Business:

None

New Business:

Moved by Golley, seconded by Cornelius, upon the recommendation of William Murphy, Board President, approval of the following committees and members for the 2022-2023 school year.

Discussion: President Murphy asked for volunteers for the Negotiations Committee. Erin Cornelius and Shana Chudy volunteered for the committee.

DISTRICT COMMITTEES:

Athletics & Performing Arts: Deb Golley & Karl Northrup

Health & Safety: Shana Chudy & Erin Cornelius

Technology: Robert Van Wicklin

Strategic Planning: Kristen Pearl

BOARD COMMITTEES:

Audit: Deb Golley

Buildings, Grounds & Transportation (BG&T): Robert Van Wicklin & Karl Northrup

Negotiations: Shana Chudy & Erin Cornelius

Budget: Shana Chudy & Erin Cornelius

NYSSBA: William Murphy - Delegate Deb Golley - Alternate

ACASB: William Murphy - Delegate Deb Golley - Alternate

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Bus Purchase from Leonard Bus Sales, Inc. for one IC BUS CE3102, MODEL PB105, 66 passenger school bus year 2018 or newer with mileage not to exceed 75,000 at a cost of \$37,500.

Discussion: Karl Northrup asked if there is an option at the end of the bus leases to buy outright. Aimee Kilby will look into an option before next year's bus lease is proposed.

**Yes – 7
No – 0
Carried**

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Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the rate of \$150.00 per day for Summer Transportation Nurses retroactive to July 11, 2022.

**Yes – 7
No – 0
Carried**

Personnel:

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a rate of \$35 an hour for Chris Mendell to teach Summer 2022 Drivers Education retroactive to July 1, 2022.

**Yes – 7
No – 0
Carried**

Moved by Van Wicklin, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a rate of \$15.00 per hour for temporary summer cleaners and bus monitors retroactive to July 1, 2022.

**Yes – 7
No – 0
Carried**

Moved by Van Wicklin, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following substitute rates effective September 1, 2022:

Teacher Aides	\$15.00 per hour
Secretaries	\$15.00 per hour
Cafeteria Workers	\$15.00 per hour
Cleaners	\$15.00 per hour

**Yes – 7
No – 0
Carried**

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**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of RESOLVED: that the Elementary Principal/Director of Curriculum, Kathryn Mendell, is required to keep current on recent changes in the administration of elementary schools and curriculum and to acquire new information and develop advanced skills in the area of school administration and management as well as curriculum as part of her official duties as a school administrator. The Board of Education has determined that Kathryn Mendell shall have membership at the districts expense in the School Administrators Association of New York State (SAANYS) and the Cattaraugus/Allegany County Elementary Principal's Association and participate in the Regional Curriculum Coordinator Forums and be a member of ASCD (Association for Supervision and Curriculum Development). Therefore, be it further RESOLVED, that the elementary principal is required as part of her official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany County Elementary Principal's Association.

**Yes – 7
No – 0
Carried**

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**Yes – 7
No – 0
Carried**

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**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Barbara Hansen to the Summer Transportation Nurse list at a rate of \$150 per day and substitute LPN list at a rate of \$20 per hour. These appointments are contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Policy

None

Executive Session

Moved by Golley, seconded by Cornelius, to move into Executive Session at 6:35 pm to discuss collective bargaining pursuant to Article 14 of the Civil Service Law.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy, to come out of Executive Session at 6:45 pm and return to the regular meeting.

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Golley, seconded by Cornelius, to adjourn the regular meeting July 26, 2022, at 6:45 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk